



Data Privacy Notice

Reviewed 2025

Introduction

You have the right to be informed about the collection and use of your personal data. This Data Privacy Notice tells you our purposes for processing your personal data, how long we will retain it, and who it will be shared with. It also tells you about your rights under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA).

How your information will be used

We collect and process your personal information (including 'special categories' of data) to enable the church to keep in touch with you and provide pastoral support as appropriate. Data Protection legislation allows us to process this information as being in the church's legitimate interest.

Any personal details are deleted when they are no longer required as per our policy.

If you consent, your name and contact details will be added to the Church Directory. The Church Directory is only available to church members and regular attenders whose names are also included within it. The Church Directory is updated annually.

We livestream our services and share them on YouTube. We seek specific consent from anyone appearing on the livestream.

To enable us to provide adequate pastoral support to you and your family, the Minister and Safeguarding Officers may record information which may be regarded as sensitive. This information will be stored securely. This information will NOT be disclosed to anyone else without your consent.

Data controller

The Charity Trustees of Berkhamsted Baptist Church are the Data Controller. If you have any concerns as to how your data is processed, you can contact the Church's Charity Trustees via the Church Secretary.

Your rights

Under the GDPR and DPA you have the right to see any information we hold about you (including the pastoral support information). You also have the right to rectification or erasure of your personal data, to restrict processing, and to object to processing. Please contact the Church Secretary if required.

If you are still unhappy you have the right to complain to the Information Commissioners' Office if you believe that we have not complied with the requirements of the GDPR or DPA with regard to your personal data. Contact them at: www.ico.org.uk.

